Duty of care: waste transfer note *Keep this page and copy it for future use*

Section A – Description of waste

(Please write as clearly as possible)

A1 Please describe the waste being transferred

List of Waste Regulations code(s)

A2 How is the waste contained?
☐ Loose ☐ Sacks ☐ Skip ☐ Drum
☐ Other

A3 How much waste? *For example, number of sacks, weight*

Section B – Current holder of the waste – *Transferor*

B1 Full name

Company name and address

Postcode

B2 Are you:
☐ The producer of the waste?
☐ The waste collection authority?
☐ The importer of the waste?
☐ The waste disposal authority (Scotland only)?
☐ The holder of a waste disposal or waste management licence?

Licence number

Issued by

☐ The holder of a pollution prevention and control permit?

Permit number

Issued by

☐ Exempt from requirement to have a waste disposal or waste management licence?

Details, including registration number

☐ A registered waste carrier?

Registration number

Issued by

☐ Exempt from requirement to register?
Please give details

B3 Name of your unitary authority or council

Section C – Person collecting the waste – *Transferee*

C1 Full name

Company name and address

Postcode

C2 Are you:
☐ The waste collection authority?
☐ The waste disposal authority (Scotland only)?
☐ Authorised for transport purposes? *Please give details*

☐ The holder of a waste disposal or waste management licence?

Licence number

Issued by

☐ The holder of a pollution prevention and control permit?

Permit number

Issued by

☐ Exempt from requirement to have a waste disposal or waste management licence?

Details, including registration number

☐ A registered waste carrier?

Registration number

Issued by

☐ Exempt from requirement to register? *Please give details*

Section D – The transfer

D1 Address of transfer or collection point

Postcode

Date of transfer ☐☐ ☐☐ ☐☐☐☐ (DD MM YYYY)   Time(s)

D2 Broker who arranged this transfer *(if applicable)*

Postcode

Transferor's signature

Name   Representing

Transferee's signature

Name   Representing